

# NEW PATIENT INFORMATION SHEET

When registering, please present proof of insurance. Co-pay is expected at the time for service, unless special arrangements are made. Payment may be made by cash, check, Visa, MasterCard, and Discover.

**PATIENT INFORMATION:**                      DOB: \_\_\_\_\_                      Sex: F or M  
Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone # \_\_\_\_\_

**Please Circle or fill in the required information in compliance with State and Federal Regulations**

**1. Ethnicity:** Hispanic Latino Neither    **2. Language:** \_\_\_\_\_

**3. Race:** Native American Asian Black/African American Native Hawaiian White

**Primary Pharmacy:** \_\_\_\_\_

## INSURANCE INFORMATION

**RESPONSIBLE PARTY FOR BILLS (name/address):**

\_\_\_\_\_

### Primary Insurance

Name of Insurance \_\_\_\_\_ Policy# \_\_\_\_\_

Subscriber of Insurance \_\_\_\_\_ Subscriber DOB \_\_\_\_\_

Relation to Patient \_\_\_\_\_

### Secondary Insurance

Name of Insurance \_\_\_\_\_ Policy# \_\_\_\_\_

Subscriber of Insurance \_\_\_\_\_ Subscriber DOB \_\_\_\_\_

Relation to Patient \_\_\_\_\_

**DO YOU CURRENTLY HAVE NYS MEDICAID COVERAGE?**      Circle One:      NO      YES

If **YES**, Provide CIN# \_\_\_\_\_

**PARENT INFORMATION**

**Primary Parent/Guardian Name** \_\_\_\_\_ **DOB** \_\_\_\_\_ **Gender** \_\_\_\_\_

Full Address (if different from above) \_\_\_\_\_

Home Phone # \_\_\_\_\_ Cell Phone# \_\_\_\_\_

Employer \_\_\_\_\_ Work # \_\_\_\_\_

**Parent/Guardian Name** \_\_\_\_\_ **DOB** \_\_\_\_\_ **Gender** \_\_\_\_\_

Full Address (if different from above) \_\_\_\_\_

Home Phone # \_\_\_\_\_ Cell Phone# \_\_\_\_\_

Employer \_\_\_\_\_ Work # \_\_\_\_\_

**EMERGENCY CONTACTS (other than parent/guardian) Name(s), Phone #, Relationship:**

**AUTHORIZATION TO TREAT & RELEASE OF INFORMATION CONSENT FORM** I/We being parent(s) or legal guardian(s) of the named minor above, do hereby appoint the listed person(s) written in section A below to have access to personal health information, either written or verbal, and hereby appointment to act in my behalf in authorizing medical, dental, surgical care and/or hospitalization in my/or absence. I/We understand that my child's records may contain information regarding the diagnosis or treatment of sexually transmitted diseases, drug and/or alcohol abuse, mental illness or psychiatric disease. I understand that in accordance with Federal and State Laws, this release does NOT include permission to release information specifically related to HIV (AIDS) and if such information is to be requested, additional specific release forms.

- A. Persons authorized to receive information/consent to treatment-**(for Ex. Step-parents, girl/boyfriends, babysitters/nannies, GRANDPARENTS, medical caregivers) If a person other than the parent/legal guardian, is not listed below , they will be unable to gain access to personal health information, either written or verbal.

**NAME OF PERSON**

**RELATIONSHIP TO PATIENT**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This consent expires on the patient's 18<sup>th</sup> birthday. You may revoke or terminate this consent by submitting a written revocation at any time. You should contact the Privacy Officer to terminate consent. Information that is disclosed under this consent may be disclosed again by any person or organization to which it is sent. The privacy of that information may not be protected under federal privacy regulations.

\_\_\_\_\_  
**Parent/Guardian**

\_\_\_\_\_  
**Date**